

# Yashwantrao Chavan College of Science, Karad

## Internal Quality Assurance Cell (IQAC)

### Action Taken Report Based on 20<sup>th</sup> June 2018 Meeting

Sr. No.	Agenda	Action Taken
1	To confirm minutes of the last meeting.	Minutes were reviewed and passed with the common consent from all the members.
2	Finalization of the admission policy for the current year	As per the available seats admission are given to various programs as per state govt, University and college policies.
3	Discuss the working plans of the various committees	Working Plans of various committees were discussed and passed with common consent from all the members
4	Decision on the annual budget for the year	Budget for academic year is discussed by HODs with Principal and submitted to CDC for approval.
5	To prepare an academic calendar.	Academic calendar is prepared.
6	To discuss recruitment of faculties.	The 56 posts to be recruited were advertised and filled as per government policy.
7	Discussion on proposed Faculty improvement programs	All concerned faculty members are allowed to attend the Orientation, Refresher/short term courses for CAS promotion. Faculties are also encouraged to participate. Total 17 programs were attended/completed by faculties.
8	To plan research activities to be conducted including applying for research projects and organizing international/ National / regional level seminars/ conferences/ workshops.	The research committee is prepared for carrying out research activities. Microbiology department received the research grant from Shivaji University, Kolhapur. Total 25 research papers were published.
9	To discuss the matter of affiliation, recognition of research laboratory of botany, additional division for M.Sc. Analytical Chemistry and	Proposals for the new PG course – M.Sc. Botany and the additional division for M.Sc. Analytical Chemistry are approved forwarded to



10	To discuss and approve institutes long term perspective plan.	Reviewed and passed with the common consent from all the members and forwarded to CDC for approval.
11	To discuss and approve e-governance policy for institute.	E-governance policy is reviewed and passed and forwarded to CDC for approval.
12	To finalize best practices of institute	Finalized two best practices FFF: Flora and Fauna for Future and Exploring Science frontiers: Lab to land were finalized and forwarded to CDC for approval.
13	To discuss and approve additional short-term courses.	Finalized to continue short term courses of academic year 2018-19. Total 6 short-term courses were conducted.

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**Co-ordinator,**  
Internal Quality Assurance Cell (IQAC),  
Yashwantrao Chavan College  
of Science, Karad



*[Signature]*

**- Principal,**  
Yashwantrao Chavan College of Science  
Karad

# Yashwantrao Chavan College of Science, Karad

## Internal Quality Assurance Cell (IQAC)

### Action Taken Report Based on 20<sup>th</sup> April 2019 Meeting

Sr. No.	Agenda	Action Taken
1	To confirm minutes of the last meeting.	Minutes were reviewed and passed with the common consent from all the members.
2	To discuss results of various examinations.	Results of B.Sc. II / III are satisfactory whereas results of B.Sc. I are not up to mark. It was suggested to take more efforts to improve the results.
3	Finalization of the admission policy for the next academic year.	It was resolved that the policy as followed last year is yet to be followed and will continue for the coming year until any change is made at the top management level.
4	To take a review of workshops organized by physics and microbiology departments.	The workshops were successfully completed, reports submitted to Shivaji University, Kolhapur.
5	To review NSS camp and activities therein.	The NSS camp was successfully conducted at Shahapur on 19/01/2019. Review was taken by committee.
6	To decide about admission and office module.	The office module was purchased.
7	Review and approval of e-governance report.	E-governance report is reviewed and approved and forwarded to CDC for approval.
8	To discuss about printing of journals, charts and prospectus.	The requirement of journals and charts and prospectus is reviewed and approved and forwarded to CDC for approval.
9	To discuss on feedback of stakeholders.	Discussed and forwarded to CDC for approval. ATR is prepared on the basis of suggestions.

  
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Principal,  
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